



APPLICATION DATE (MM/DD/YY)

Empty box for application date

APPLICATION FOR EMPLOYMENT

Refer to the Positions portion of our company profile then select the position(s) you are seeking (and qualified for). Please check all that apply.

Trip Leader/Skipper Sailing Staff Scuba Staff Marine Biologist General Support Staff Office Staff

Which program are you applying for? Please check all that apply. Refer to our information packet and websites to learn more about all of our programs.

ActionQuest Lifeworks Arc Academic Expeditions Seamester

In what capacity are you interested in working with our programs? Please check all that apply.

Summer Seasonal Full Time Other _____

Please indicate if there is a specific destination or position that you are seeking:

CONTACT INFORMATION

Full Legal Name (as it appears on your passport)

Preferred Name

Birth Date (MM/DD/YYYY)

Age

Height (ft)

Weight (lbs)

Gender

F M

Current Mailing Address

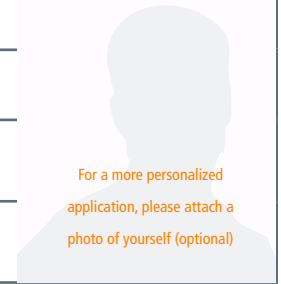
Valid through (MM/DD/YYYY)

Permanent Mailing Address (if different from above)

Best Phone (Include Type (cell, home, etc) and country code if not US)

Cell Phone (if different from best)

Email Address



For a more personalized application, please attach a photo of yourself (optional)

ADDITIONAL INFORMATION

How did you hear about our programs?

What makes you interested in a position with our programs? How does working with us align with your long term goals?

Have you ever been arrested, convicted of a crime, or been the defendant in a civil action for intentional tort? (If Yes, please explain on an additional page including date and penalty imposed)

Please Note: For our students, our programs are strictly no smoking and no drinking. For this reason, our staff must also be non-smokers and can only drink during limited off-duty times. All staff must maintain a highly professional attitude and appearance at all times.

Do you: Smoke? (if yes, how much?) Yes No Drink alcohol? (if yes, how much?) Yes No Have tattoos? (if yes, please describe) Yes No

EDUCATIONAL INFORMATION

High School, City, State

Dates Attended

College, University, and Graduate School, City, State/Country
1.

Dates Attended

Degree(s) earned

2.

REFERENCES Please provide two references of non-family members

Name

Relationship

of years known

Phone

Email

1.

2.

WORK HISTORY Please list up to 2 recent and relevant work experiences. Use extra space if necessary.

Employer	Dates of Employment	Supervisor	Phone	Can we Contact?
1.				

Job Description:

2.

Job Description:

POSITION SPECIFIC INFORMATION Note: Certain Global Expeditions Group programs require that our staff have specific qualifications.**LEADERSHIP EXPERIENCE: We look for applicants with experience in leadership roles working with teenagers.**

Relevant Leadership Experience:

Relevant experience with teenagers, specifically in regards to personal growth and/or group facilitation:

SAILING EXPERIENCE: For our skippers, we are looking for US Coast Guard, IYT, RYA/MCA licensure. Please list tonnage and endorsements.

Sailing License(s):

Sailing experience, type of boats, position, and length of time aboard:

SCUBA EXPERIENCE: We are a PADI dive school

PADI Divemaster	PADI Instructor	PADI MSDT	PADI Staff Instructor	PADI Instructor # _____
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Other? _____	Number of students certified _____
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Instructors: Please indicate which specialties you are certified to teach:

Night Diver	Wreck Diver	Boat Diver	D.A.N. O ₂	Search & Recovery	U/W Naturalist	U/W Navigator	Digital U/W Photography
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Other? _____

MARINE BIOLOGY EXPERIENCE: We look for applicants with an educational background in Marine Science or Oceanography. Our Marine Biologists must also be scuba-divers. Generally the minimum certification is a Rescue Diver and the preference is toward a Dive Instructor.

Degree(s) in Marine Science:

Experience in the field of Marine Biology:

MEDICAL TRAINING:

First Aid/CPR	American Red Cross First Aid/CPR Instructor	EMT-Basic	EMT-Intermediate	EMT-Paramedic	Wilderness First Responder
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Other? _____

Application Agreement

By Signing/typing my name below and submitting this application to ActionQuest Inc., I certify that the above information is complete and accurate. I understand that misrepresenting myself in any way may result in exclusion from further consideration or, if hired, termination of employment. I confirm that I have read the "General Staff Information", understand its contents, and can meet all of the "Staff Expectations". I authorize ActionQuest Inc. to complete a background check including my previous employment performance, educational enrollments, criminal record and/or certifications.

Applicant Name _____ **Date** _____